

## Lynchburg General Hospital Helipad Policy Aircraft Ingress/Egress Procedure

All aircraft intending to land at or depart from the Lynchburg General Hospital helipad are required to observe the following procedure:

Communication with Lynchburg General Medical Control:

# <u>Initial contact with Lynchburg General Hospital Medical Control may be made</u> by dispatch centers via phone or radio.

1. All inbound helicopters are required to make direct RADIO contact with Lynchburg General Medical Control communication techs. Contact via RADIO should be made with a minimum of 15 minutes estimated time en route.

#### Direct Communication may be achieved via the following methods:

Radio Communications

Transmit Freq	467.950	PL Tone	25
Receive Freq	462.950	PL Tone	25

Telephone Communications

1.434.200.3211

2. All inbound helicopters are required to maintain RADIO communication with Lynchburg General Medical Control communication techs at no less than 10 minute intervals. All inbound helicopters are required to advise LGH medical control communication techs via RADIO when they have initiated final approach to the LGH helipad.

#### LGH Medical Control Communication Techs will:

- 1. Advise approaching aircraft of the presence of other inbound helicopters. If multiple aircraft are inbound or if an aircraft is already positioned on the helipad, LGH Medical Control communication techs will advise the approaching aircraft where specifically to land on the helipad.
- 2. Advise approaching aircraft of any helipad hazards or obstructions.
- 3. Receive and relay any pertinent patient information to the appropriate medical staff.
- 4. Arrange assistance at the helipad for patient off loading. Helipad personnel will bring a stretcher to the aircraft if necessary. Helipad personnel have been instructed not to approach the aircraft until signaled by the flight crew

### Helipad Departure Procedure

Prior to departure, all aircraft are required to make RADIO contact with LGH Medical Control to advise that they are ready for departure. LGH Medical Control will advise the presence of any inbound aircraft.